|  |  |  |  |
| --- | --- | --- | --- |
| Risks | Category | Probability | Impact |
| Technology does not meet requirements | PS | 80% | 1 |
| End users resist system | BU | 70% | 1 |
| Customer will change requirements | PS | 60% | 2 |
| Size estimate may be significantly low | PS | 60% | 2 |
| Large number of users than planned | PS | 50% | 2 |
| Lack of training on tools | DE | 40% | 3 |

Cut-off risk probability: **55%**

**RMMM PLAN:**

1. Technology does not meet specifications

|  |  |  |  |
| --- | --- | --- | --- |
| **RIS** | | | |
| **RISK ID:**101 | **DATE:**19/03/2018 | **PROBABILITY:**80% | **IMPACT:**1 |
| **DESCRIPTION:** The technologies used in the project are not up to date with the current standards and do not satisfy the requirements of the users. The customer expects such technologies which make using the mobile-app and web more efficient and easier | | | |
| **REFINEMENT/CONTEXT:** The technology required for making the web or app application should be efficient and up-to-date. The app should not give errors regarding the generation of documents. It should also provide quick results on whichever activity customer performs. | | | |
| **MITIGATION/MONITORING:** In order to prevent this from happening, feedback will be taken from all customers on daily basis. This insures that the changes we are incorporating and the requirements of the customer are equivalent. | | | |
| **MANAGEMENT/CONTINGENUS/TRIGGER:** Should the development team come to the realization that their idea of the product requirements differs from those of the customer, the customer should be immediately notified and whatever steps necessary to rectify this problem should be taken. Preferably the customer should be asked or reviewed and analysed thoroughly to understand at length this issue. | | | |
| **CURRENT STATUS:** 19/03/2018 **:**mitigation steps initiated | | | |
| **ORIGINATOR:** Dhruv Vora | | **ASSIGNED:** Kanksha Zaveri | |

2. End Users Resist System

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| --- | --- | --- | --- |
| **RIS** | | | |
| **RISK ID:**102 | **DATE:** 19/03/2018 | **PROBABILITY:**70% | **IMPACT:** 1 |
| **DESCRIPTION:** The end users might not like the system in either the effectiveness of the app or the user interface of the app in comparison to other similar systems in the market or they may have a completely new demand. | | | |
| **REFINEMENT/CONTEXT**: The user interface should be very comfortable for the user to work with, it should be according to the standards and surprises should be minimum. There should be a help/support tab so that it makes easy for naive users to use it. | | | |
| **MITIGATION/MONITORING:** In order to prevent this from happening, developers who are in contact with the app, and/or use functions that interact with the database, should keep in mind the possible glitches that could be caused due to lack of knowledge of app. These issues should be brought to the attention of each of the other members that are also in contact with the app. | | | |
| **MANAGEMENT/CONTINGENUS/TRIGGER:** Should this occur, the developers would call a meeting and discuss the causes of the user resistance and thoroughly analyse the feedbacks by customers. | | | |
| **CURRENT STATUS:** 19/03/2018 **:**mitigation steps initiated | | | |
| **ORIGINATOR:** Kanksha Zaveri | | **ASSIGNED:** Dhruv Vora | |

3. Customer will change requirements

|  |  |  |  |
| --- | --- | --- | --- |
| **RIS** | | | |
| **RISK ID:** 103 | **DATE:** 19/03/2018 | **PROBABILITY:**60% | **IMPACT:**2 |
| **DESCRIPTION:** The customer expectations and requirements from the project vary according to the current technical requirements and developments and variations in the customer’s choices as well as current developments in comparison. | | | |
| **REFINEMENT/CONTEXT:** The Automatic Document Generator does not meet the expectations of the students and changes are needed to be made according to the reviews and feedbacks from them. They are not satisfied with the Automatic Document Generator and expects it to better serve the purpose of the students. | | | |
| **MITIGATION/MONITORING:** In order to prevent this from happening, feedback will be taken from all customers on daily basis. This insures that the changes we are incorporating and the requirements of the customer are equivalent. | | | |
| **MANAGEMENT/CONTINGENUS/TRIGGER:** Should the development team come to the realization that their idea of the product requirements differs from those of the customer, the customer should be immediately notified and whatever steps necessary to rectify this problem should be taken. Preferably the customer should be asked or review and analysed thoroughly to understand at length this issue. | | | |
| **CURRENT STATUS:** 19/03/2018**:**mitigation steps initiated | | | |
| **ORIGINATOR:** Dhruv Vora | | **ASSIGNED:** Kanksha Zaveri | |